

# WELCOME BOOK



**OXFORD CAMPUS  
2025/2026**

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## Message of the Campus Director



**Miriam SCHMIDKONZ**  
Campus Director

It is with great pleasure that I extend a warm welcome to each of you. I am delighted to have you contribute to the vibrant tapestry of Oxford's global learning environment. The pursuit of knowledge is at the core of our values, and I am confident that your time here will be transformative.

Your presence enriches the international flavour of our community, fostering an atmosphere of cultural exchange and mutual understanding. I encourage you to engage with your peers, professors, and the community at large, as these interactions will undoubtedly shape your academic and personal journey.

I extend my best wishes for a successful and fulfilling academic experience in our EM Normandie school. May your time here be marked by scholarly achievements, lifelong friendships, and a deep appreciation for the knowledge that surrounds you.



## **Part 1: Preparing my Arrival**



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# IMMIGRATION

## Can I come to study on Oxford campus?

**Only individuals who do not need to apply for a visa can study on the Oxford campus.**

These individuals are considered as Non-Visa Nationals. They automatically obtain the Standard Visitor Visa (without needing to apply beforehand) and will have Standard Visitor status for the duration of their stay.

As such, they will be allowed to study in the UK for a maximum of 6 months. They must be able to present a valid biometric passport for the duration of their stay and prove that they will leave the country at the end of the authorized period (return train or plane ticket). All European countries are considered Non-Visa Nationals, as well as other countries like the USA, Liechtenstein or Switzerland.

**Students from countries on this [list](#) will not be able to study on our campus as they are considered as Visa Nationals.**

## As a Standard Visitor

As a standard visitor, you cannot work in the UK or claim public funds such as housing benefits or Universal credit.

But as a visitor, you can volunteer (unpaid work) for up to 30 days, with a registered charity. To help you to find a registered charity that matches your interests, please use the link below:  
<https://register-of-charities.charitycommission.gov.uk/>

You can find out more about what you can and cannot do in the UK by clicking the link below:  
<https://www.gov.uk/standard-visitor>

## ETA: Electronic Travel Authorisation

From April 2025, an ETA is now required to enter the UK. The ETA is different from the visa, and you have to apply to obtain it.

The ETA is valid for 2 years and allows you to come to the UK for up to 6 months.

It costs 16£ to apply for an ETA and we recommend you use the ETA app or online through gov.uk.

- Download the app on **Google Play**:  
[https://play.google.com/store/apps/details?id=uk.gov.HomeOffice.ho3&hl=en\\_GB&pli=1](https://play.google.com/store/apps/details?id=uk.gov.HomeOffice.ho3&hl=en_GB&pli=1)
- Download the app on the **Apple Store**:  
<https://apps.apple.com/us/app/uk-eta/id6444912481>

- To **apply online**:

<https://apply-for-an-eta.homeoffice.gov.uk/apply/electronic-travel-authorisation/how-to-apply>

- To have access to more details, please use the link below:

<https://www.gov.uk/guidance/check-when-you-can-get-an-electronic-travel-authorisation-eta>

## Letter of Comfort

This document is for immigration purposes only. You might be asked to present it when entering the UK.

This document is personal (date of birth & passport number)

This document is signed by the campus director and published and sent by email to each student by Le Hub.

## To resume...

You do not need to apply for the visa.

You **need** to apply for the **ETA**.

# HEALTHCARE

Useful Vocabulary:

ABBREVIATION	Meaning	French translation
NHS	National Health Service	Sécurité Sociale
GP	General Practitioner	Médecin Traitant

[Access to the Healthcare in the UK](#) (Last update from the British government: 22/02/2024)

As a Standard Visitor, you do not need to pay the immigration health surcharge. If you have a valid EHIC (European Health Insurance Card) issued by an EU country, Norway, Iceland, Liechtenstein, or Switzerland, you can access medically necessary treatment during your stay.

<https://www.gov.uk/guidance/healthcare-for-eu-and-efta-nationals-living-in-the-uk>

Prior to your departure and in your country, ask for your European Health Insurance Card (EHIC). In France: EHIC is free, and application for it should be sent at least 20 days before your departure date: <https://www.service-public.fr/particuliers/vosdroits/F34441>



Having access to the healthcare system does not mean that you won't have to pay for some medical procedures. Please check the 'Travel Insurance' section ([p9](#))

Plus note that in the UK, patients need to pay toward the cost of:

- Prescriptions,
- Dental care,
- Eye care.

The money raised helps fund the NHS.

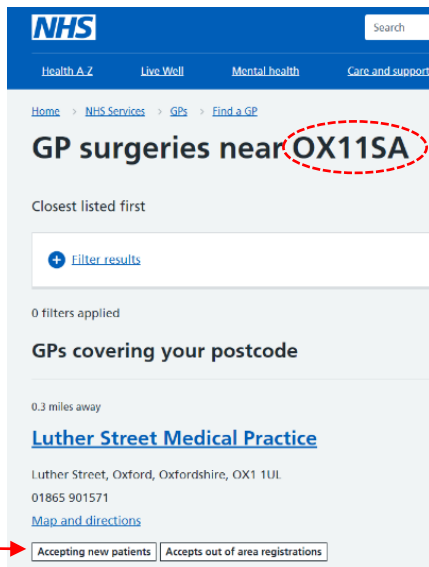
[Find a GP & Register as a New Patient](#)

**We advise you to search for a GP and register as a new patient as soon as possible and prior to your arrival in Oxford.** Delays to get registered as a new patient can be very long, so it is better to anticipate.

As soon as you know where you will live in Oxford, you can use the application below to find a GP in your area.

<https://www.nhs.uk/service-search/find-a-gp>





Here is an example of a research made using the app and based on the campus 'postcode'.

Contact the GP surgery office to find out how to register (form to complete or online)

## NHS: 111

If you don't have any GPs prior to your arrival in Oxford, you can dial **111** or use the website to get help for your symptoms ([Get help for your symptoms - NHS 111](#))

If you do not take the preliminary step of registering with a doctor, we strongly recommend that you obtain a UK phone number. NHS services (111) do not return calls to non-UK numbers, which may make it difficult for you to access medical assistance other than by going directly to a hospital (Please refer to section 'Telephone & internet', **p25**)

## Medical Apps

Certain medical apps allow you to book appointments online with doctors, often for the same day. Please note that consultations are subject to a fee, as are any prescriptions issued.

Below are two examples of such applications:

- ✓ **Tapgp** : <https://tapgp.co.uk/>
- ✓ **Doctorsa**: <https://doctorsa.com>

**Travel Insurance** (Last update from the British government: 01/11/2021)  
<https://www.gov.uk/guidance/foreign-travel-insurance>

**As you might be asked to pay for some medical procedures, The British government always advice visitors to the UK to take out travel or health insurance.** This means that you might be able to reclaim any healthcare costs you are required to pay in the UK from your insurer. This also means that you will be able to get repatriated if needed or covered within the framework of civil liability if you have subscribed for these options.

The minimum coverage of such an insurance must be:

- The coverage of health expenses,
- The coverage in case of repatriation,
- The coverage within the framework of civil liability.

Some insurance policies also cover:

- Loss of papers (ID, passport, driving license...),
- Loss of luggage,
- Travel cancellation,
- Juridic assistance,
- Assistance in the event of death.

We strongly recommend that you take out this type of supplementary insurance. It is even more required for those with a pre-existing health condition. For those ones, speak to your doctor for advice before you travel and make plans for how to care for your condition when you are in the UK. If required, bring a letter with your medical condition description and the medication you are taking.

You can first check with your insurance to make sure that it proposes you the necessary coverage you will need during your stay in the UK.

Or you can use any other insurance companies depending on your needs.

Here are two companies, partnering with EMN and proposing a large and diverse range of policies:

- ✓ **STUCORP:** <https://studcorp.com/em/>
- ✓ **HEYME:** <https://worldpass.heyeme.care/fr> - (promo code: 76EMN-10)

# BUDGET

## Plan my Budget

If you need advice on planning a budget, you can click on the link below:

<https://www.ox.ac.uk/students/fees-funding/assistance/managing-budget>

Source: University of Oxford

## How to Finance my Studies?

Students cannot work in the UK with a Standard Visitor Visa.

Students cannot claim for public funds with a Standard Visitor Visa.

Get in touch with our wellness department to find out available financial solutions: [wellness@em-normandie.fr](mailto:wellness@em-normandie.fr)

## Summary of Expenses

Source: University of Oxford

Link: <https://www.ox.ac.uk/admissions/graduate/fees-and-funding/living-costs>

	Likely living costs for 1 month	
	Lower range	Upper range
Accommodation	£ 790	£ 1 100
Food	£ 330	£ 515
Personal Items	£ 200	£ 335
Social Activities	£ 45	£ 100
Study Costs	£ 40	£ 90
Other	£ 20	£ 40
Total	£ 1 425	£ 2 180

### **Living costs for 2025/2026**

These costs are based on a single, full-time graduate student, with no dependants, living in Oxford.

\* Study costs: costs directly related to your studies, such as textbook, stationery, printing and photocopying, course- related equipment and materials.

\* Other: these are small, diverse costs which do not fall under the other categories above.

Transportation costs are not included in the table, but you will have to add some depending on the mean you will use to come to the campus and to get around Oxford (please refer to section 'Getting Around', **p26**)

## Students Card

New incomers at EMN will receive their student card on the first day at school.

For students already enrolled at EM Normandie the previous year, you can activate your student card digitally. You can also upload the app: <https://www.isic.org/app/>

## Students Discounts

Discounts at 1000s of UK restaurants:

- <https://www.universityliving.com/services/order-food-online>

Students discounts and offers with top- notch brands:

- <https://www.universityliving.com/student-discounts-offers>
- <https://connect.studentbeans.com/v4/deathlon/uk>

## ACCOMMODATION

We advise you to start looking for an accommodation as early as possible. And even if you are in a rush, take your time to read the contract properly, for instance make sure that your accommodation will be furnished.

### Right to Rent in the UK

As a non-national, full-time student, staying in the UK for less than 6 months, **you won't have to provide your landlord with a share- code to prove your right to rent in the UK.**

You will only need a biometric passport, evidence of your student's status and evidence of entry to the UK (Train or plane tickets + school certificate available on WARD)

In case of problem with your prospective landlord, please refer them to page 46 of the [Landlord's Guide to Right to Rent checks document \(pdf\)](#).

### Find a Guarantor

A guarantor is not compulsory, but it may make it easier for you to pay your rent monthly.

Who can be my guarantor?

- ✓ **Private companies** which propose different services (see online)
- ✓ **Parents and family members**: parents or family members are often the first choice as guarantors for students. They are expected to have a stable financial situation.

Some landlords may ask you to pay the 6 months' rent in one payment as a guarantee. We discourage you of doing it.

### Deposit

There are 2 types of deposit:

- ✓ **A tenancy deposit**

Since 1 June 2019, there has been a cap on the deposit that the tenant is required to pay at the start of the tenancy. If the total annual rent is less than £ 50 000, the maximum deposit is 5 weeks' rent.

The deposit must be protected during the tenancy.

- ✓ **A holding deposit** to reserve a property. It is capped at no more than 1 week's rent.

Both deposits must be refundable at the end of the tenancy period, usually subject to the rent being paid and the property remaining in good condition.

## Non-Permitted Fees

The government's guidance on the Tenant Fees Act contains information about the fees that letting agents and landlords are prohibited to charge tenants.

Here is the list:

- ✓ **Viewing fees** – any charge for viewing the property.
- ✓ **Tenancy set- up fees** – any charge for setting up the tenancy or contracts.
- ✓ **Check out fees** – any charge for leaving the property.
- ✓ **Third party fees** - any charge for actions done by someone other than the landlord or the tenant but that the landlord must pay for.

## Home Insurance

Home insurance on a rental property isn't compulsory as a tenant, but there's still an argument for having some cover in place.

**Tenants Contents Insurance**: covers your personal possessions in case of fire, theft, accidental damage or other insured risk.

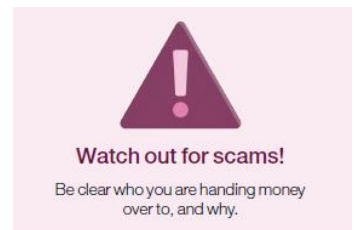
**Tenants Liability Insurance**: covers accidental damage to items your landlord provides for you to use.

## Watch out for Scams

Some landlords may pressure you to take their accommodation. Be cautious, as unfortunately there are always scams.

Here are some points of vigilance to keep in mind:

- ✓ Avoid exchanges solely through messages or WhatsApp. You should speak with your interlocutor. Similarly, do not send your banking details via message. You should have a signed contract detailing what you will pay and how.
- ✓ Ask your interlocutor to see the accommodation beforehand (in person if you can travel for a weekend or via video). Don't sign anything before seeing the accommodation.
- ✓ Don't agree to pay the entire amount due at once, even if you don't have a guarantor. Try to renegotiate and lower the amount as much as possible by offering other guarantees (bank statements from a family member for instance)
- ✓ Verify online the information provided by your interlocutor (professional contacts, address of the accommodation on Google maps, verifying the phone number by calling, asking former students...)





Landlords and agents must be registered, so you can ask for their registration number.

You can verify this number by using the link below (Oxfordshire):

<https://www.oxford.gov.uk/landlord-accreditation-scheme/accredited-landlords-agents>

Finding the right accommodation is an important part of your EM Normandie Oxford experience. Start your search as early as possible to increase your chances of finding the accommodation that suits you.

You should also take the time to define your housing budget.

## Private Students Residencies

Find out more about those residencies and [book accommodation directly on their website](#) (click on the residence's name)

Residences are listed in order of travel time by public transport and cycling<sup>1</sup> from the campus.

### STUDENT CASTLE



Osney Ln, Oxford OX1 1TE



### CAMBRIDGE TERRACE



4- 6 Cambridge Terrace, Oxford OX1 1RN



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<sup>1</sup> According to Google Maps

### ALICE HOUSE



25 St Clements Street Oxford OX4 1GG



13 min



17 min



28 min



7 min

### THE SPIREWORKS



163 Cowley Road, Oxford OX4 1UT



14 min



19 min



36 min



9 min

### BROWNS GUEST HOUSE



281 Iffley Road, Oxford OX4 4AQ



9 min



20 min



44 min



11 min

### BEECH HOUSE OXFORD



36-40 London Road, Headington, Oxford OX3 7PA



22 min



28 min



57 min



16 min

### BETWEEN TOWNS COURT



13 Between Towns Road, Oxford OX4 3LX

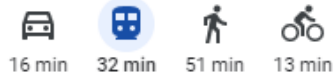


14 min 30 min 1 h 6 16 min

### THE MEWS



Glandville Road, Oxford OX4 2SY



16 min 32 min 51 min 13 min

### WEST WAY SQUARE



5 W Wy Square, Botley, Oxford OX2 9TD



29 min 27 min 37 min 9 min

### THE PARK



Horspath Driftway, Headington, Oxford OX3 7FJ



19 min 42 min 1 h 19 20 min

## Brookes University Partnership

Thanks to refer to the separate document.

## Private Landlords Catalogue

Thanks to refer to the separate document.

## Host Families

Staying with a host family is a good way to experience expatriation in complete immersion. By residing with a family, you share their daily life and increase your opportunities to speak English even more.

### Our partner:

Contact's name: Mrs Win DULAÏ

Email address: [info@hostlinkuk.com](mailto:info@hostlinkuk.com)

Phone number: +44 79 58 343 981

Website: [www.hostlinkuk.com](http://www.hostlinkuk.com)



### Homestay 2 - 8 weeks



## FB Accounts

### EMN ACCOUNTS

- EM Normandie - Oxford Campus
- EM Normandie – Colocations/ appartements – Campus d'Oxford

### OTHER ACCOUNTS

- Oxford Housing Group
- Rooms, Houses, Flats for rent in Oxford, UK

## Others

Press:

Daily Info: <https://www.dailyinfo.co.uk/rooms-to-let>

Daily Mail: <https://www.dailymail.co.uk/news/oxford-university/index.html>

Websites:

Gumtree: more or less like 'le bon coin' in France

[https://www.gumtree.com/?gad\\_source=1&gclid=Cj0KCQjwgJyyBhCGARIsAK8LVLMB4QA3CPbSO5oMZlnFTI5CSZ1snAUU7RjLwcD-c1qwwqN7wQqTA\\_4aAj9DEALw\\_wcB](https://www.gumtree.com/?gad_source=1&gclid=Cj0KCQjwgJyyBhCGARIsAK8LVLMB4QA3CPbSO5oMZlnFTI5CSZ1snAUU7RjLwcD-c1qwwqN7wQqTA_4aAj9DEALw_wcB)

Airbnb: [https://www.airbnb.co.uk/a/stays/Oxford--England--United-Kingdom?mlamenities=true&c=.pi0.pk307956156\\_44436068284&localized\\_ghost=true&gad\\_source=1&gclid=Cj0KCQjwgJyyBhCGARIsAK8LVLNq7Sny45mOj\\_Hv92Y\\_OMKs8PdnS7\\_lkS2-jiST-lpt8i4J2j\\_310kaAkuNEALw\\_wcB](https://www.airbnb.co.uk/a/stays/Oxford--England--United-Kingdom?mlamenities=true&c=.pi0.pk307956156_44436068284&localized_ghost=true&gad_source=1&gclid=Cj0KCQjwgJyyBhCGARIsAK8LVLNq7Sny45mOj_Hv92Y_OMKs8PdnS7_lkS2-jiST-lpt8i4J2j_310kaAkuNEALw_wcB)

SpareRoom: <https://www.spareroom.co.uk/flatshare/oxfordshire/oxford>

## ESSENTIALS FOR YOUR SUITCASE

### Electronic Equipment

- Make sure to bring an adapter so you can plug your devices into UK sockets.
- It's also a good idea to bring extension leads—this will save you from needing one adapter per device.
- For students using MAC computers, please come to campus already equipped with an adapter that allows you to plug in a USB stick.
- A USB device will allow you to connect to our printer and print documents when needed (for example, when handing in assignments to teachers)

### Clothing

- Make sure to pack a formal outfit for the opening ceremony at the Town Hall (dress code: black tie).
- Bring sportswear, especially if you'd like to take part in the activities organized throughout the year by the BDS.
- Don't forget a Christmas jumper for the end-of-year celebrations.

### Health & Medical Supplies

- Remember to bring a basic first aid kit, including a thermometer.
- For those on regular medication, make sure you have enough for the entire duration of your stay. You should also bring any necessary documentation required for travel.

## **Part 2: When I arrive**



### **Travel to Oxford – p21**

Travelling From London

### **Moving into my home – p22**

Check the Paperwork

Things that Landlord must provide you with

Things the Landlord must do

Things the Tenant must do

Council Tax

If things go wrong

### **Life in Oxford – p25**

Bank Account

Telephone and Internet

Eating

Getting Around the City

Discovering Oxford

Hospitals in Oxford

Emergency Numbers

The French Consulate in London



## TRAVEL TO OXFORD

### Travelling from London

	Journey duration *	Fares**	Companies	Remarks
From London Heathrow International Airport	1h40	£25 (online) £27	<a href="#">The Airline (Oxford Bus Company)</a>	Operates 7/7 Departures from the airport every 20min. Last bus from airport at midnight First bus from airport at 2am Heathrow is the closest airport from Oxford
From Gatwick Airport	3h	£30 (online) £32	<a href="#">The Airline (Oxford Bus Company)</a>	Operates 7/7 Departures approximately every hour from North and South Terminal Bus stations
From Luton Airport	1h50 (direct) 3h30 (with change)	£17 (direct) £40 (one change)	<a href="#">National Express 757</a>	Direct journeys or journeys with one change
From Stansted Airport	3h50 (direct) 4h45 (with change)	£32 (direct) £28 (one change)	<a href="#">National Express</a>	Only 7 direct buses a day
From London St Pancras (Eurostar Terminus) Take the Underground to London Paddington station and then a train	20min from St Pancras to Paddington, with Hammersmith & City or Circle lines 1h with a GWR train	£2.70 From £32	<a href="#">London Underground</a>  <a href="#">GWR</a>	Check GWR website to get the live train status
From London St Pancras (Eurostar Terminus) Take the Underground to Victoria station and then the Oxford tube bus	14min from St Pancras to Victoria, with Victoria line 1h with the Oxford tube	£2.70 From £12	<a href="#">London Underground</a>  <a href="#">Oxford Tube</a>	Oxford Tube App available
From London Marylebone Underground Station (Bakerloo line), take a train to Oxford	1h20 with a Chiltern Railways train	From £35	<a href="#">Chilternrailways</a>  <a href="#">Trainline</a>	Check Chilternrailways website to get the live train status  You can find Chiltern Railways train tickets on the website and the app of Trainline

\* Journey duration: subject to traffic conditions. \*\* Fares: one way/ single.

You can also have a look on the website from the City Council of Oxford:  
<https://www.oxford.gov.uk/parking-travel/get-oxford>

# MOVING INTO MY HOME

## Check the Paperwork

When you've found your place, you must check the documentation related to your accommodation pretty the same way as in France.

✓ **The tenancy agreement**: make sure you have a written tenancy agreement and read it carefully to understand your rights and responsibilities before you sign it. The landlord or agent usually provide one, but you can ask them to consider using a different version instead. If you have any concerns about the agreement, seek advice before you sign it.

✓ **Inventory**: agree an inventory (or check-in report) with your landlord before you move in, and as an extra safeguard, make sure you take photos. This will make things easier if there is a dispute about the deposit at the end of the tenancy.

If you are happy with the inventory, sign it and keep a form.

✓ **Meter readings**: remember to make meter readings when you move in. Take a photo showing the meter reading and the date and time, if possible. This will help make sure you don't pay for the previous tenant's bills.

✓ **Contact details**: make sure you have the correct contact details for the landlord or agent, including a telephone number you can use in case of emergency. You are legally entitled to know the name and address of your landlord.

## Things the Landlord must provide you with

Please note first that the landlord is required to provide you with all these documents free of charge and before or at the time of your move-in.

✓ **A copy of the guide** 'How to rent: the checklist for renting in England', either as a hard copy or, with your agreement, via email as a PDF attachment.

You can access to the guide by clicking the link below (Last update from the British government: 10/2023):

[https://assets.publishing.service.gov.uk/media/65159e567c2c4a001395e1ea/DLUHC\\_How\\_to\\_rent\\_Oct2023.pdf](https://assets.publishing.service.gov.uk/media/65159e567c2c4a001395e1ea/DLUHC_How_to_rent_Oct2023.pdf)

✓ **A gas safety certificate** before you occupy the property. They must also give you a copy of the new certificate after each annual safety check if there is a gas installation or appliance.

✓ **Deposit paperwork**. If you have provided a deposit, the landlord must protect it in a government approved scheme within 30 days and give you a prescribed information about it. Make sure that you understand how you will get your money back at the end of the tenancy. Keep this information safe as you will need it later.

✓ **The energy performance certificate**, which contains the energy performance rating of the property you are renting, free of charge at the onset of your tenancy. As of April 2020, all the privately rented properties must have an energy performance rating of E or above before being let out.

✓ **A report that shows the condition of the property's electrical installations**. The landlord also has to give this to the local council if they ask for it. National electrical safety standards must be met, and inspection must be done every 5 years.

✓ **Evidence that smoke and monoxide alarms** are working order at the start of the tenancy. Tenants should be regularly check they are working.

## Things the Landlord must do

- ✓ Maintain the structure and exterior of the property.
- ✓ Ensure the property is free from serious hazards throughout the tenancy.
- ✓ Fit smoke alarms on every floor and carbon monoxide alarms in rooms with fixed combustion appliances such as boilers, and make sure they are working from the start of the tenancy. If they are not there, ask your landlord to install them.
- ✓ Deal with any problems with the water, electricity and gas supply.
- ✓ Maintain any appliances and furniture they have supplied.
- ✓ Carry out most repairs. If something is not working, report it to your landlord or agent as soon as you can.
- ✓ Arrange an annual gas safety check by a Gas Safe engineer, where there are any gas appliances.
- ✓ Arrange an annual electrical safety check by a qualified and competent person every five years.
- ✓ Seek your permission to access your home and give at least 24 hours' notice of proposed visits like repairs. These visits should take place at reasonable times – neither the landlord nor the letting agent is entitled to enter your home without your express permission.

## Things the Tenant must do

- ✓ **Pay the rent on time**. If your rent is more than 14 days late, you could be liable for a default fee.
- ✓ **Pay any other bills** that you are responsible for on time, such as council tax, gas, electricity, and water bills.

✓ **Look after the property.** Get landlord's permission before attempting repairs or decorating. Contact your landlord promptly to report any damage inside or outside the property.

✓ **Be considerate to the neighbours.** Anti- social behaviour may be a reason for your landlord to evict you.

✓ **Don't take any lodger or sub- let** without checking whether you need the permission from your landlord.

## Shall I pay the Council Tax?

**As a full-time student, you will not have to pay it.**

However, you will still need to apply for an exemption ("tax exemption"). This application is individual, even if you are living with other students.

The exemption application is usually done online. You will receive mail at your home sometime after your move-in, which will indicate where and how to make this application. Do not ignore these letters: they are important.

You will need to provide a certificate of enrolment to justify your student status. This certificate will be available at the beginning of the academic year on WARD.

More information here: <https://www.gov.uk/apply-for-council-tax-discount>

## If things go wrong

You can have a look on the guide to find out more advice (**refer to pages 14 & 15**)

[https://assets.publishing.service.gov.uk/media/65159e567c2c4a001395e1ea/DLUHC\\_How\\_to\\_rent\\_Oct2023.pdf](https://assets.publishing.service.gov.uk/media/65159e567c2c4a001395e1ea/DLUHC_How_to_rent_Oct2023.pdf)

**Further source of information:** refer to pages 17 & 18.



## Getting Around the City

The EM Normandie campus is in the heart of the city and is very easily accessible. Moreover, as the city centre is not very extensive, you can easily get around on foot.

### **Bicycle:**

It is the preferred and most used means of transport in Oxford.

You will have access to a bike garage on campus.

You can get a bicycle upon your arrival by checking out the many second-hand bike websites ("preloved bikes").

### **Bus:**

Buses run every 10 minutes in the morning and on average every 20 minutes during the day. Note that traffic in Oxford can be very heavy during peak hours.

Here are the main bus companies serving the city:

- Oxford Bus Company: [www.oxfordkey.co.uk](http://www.oxfordkey.co.uk)
- Stagecoach Oxfordshire: <https://www.stagecoachbus.com/about/oxfordshire/oxford>
- Thames Travel: <https://www.oxfordbustickets.co.uk/thames-travel/>

You can also consult the Oxford City Council website: [Public transport | Oxford City Council](#)

## Discovering Oxford

Find out more about Oxford:

<https://www.oxford.gov.uk/visit-oxford>

<https://oxfordcity.co.uk/>



Hospitals in Oxford

JOHN RADCLIFFE HOSPITAL

Contact details

Headley Way, Headington,  
Oxford OX3 9DU  
Tel: 0300 304 7777

Distance from the campus:

  
25 min

  
37 min

  
1 h

  
17 min



CHURCHILL HOSPITAL

Contact details

Old Road, Headington,  
Oxford OX3 7LE  
Tel: 0300 304 7777

Distance from the campus:

  
26 min


  
37 min

  
1 h 14


  
21 min



Emergency Numbers



EMERGENCY NUMBERS



999

Emergency number for police, ambulance, fire brigade... Only when urgent attendance is required  
*Also available for deaf, hard of hearing and speech impaired people by text*

111

Non-emergency medical number, for illnesses and minor injuries where life is not threatened. Before calling this number, call your GP first

101

Non-emergency number for the police, i.e. an immediate response is not necessary and/or will not be serve any purpose

112


Emergency number available in any EU country

+44 (0) 208 222 8822

Medical and/or social support to French and French-speaking people in need in the UK (*Dispensaire Français - Société Française de Bienfaisance*)

116 123

Samaritans offer emotional support 24/7, 365 days a year



## The French Consulate in London



CONSULAT  
GÉNÉRAL  
DE FRANCE  
À LONDRES

*Liberté  
Égalité  
Fraternité*

### La France au Royaume-Uni

Consulat général de France à Londres

Address: 21 Cromwell Road, South Kensington, London SW7 2EN  
Phone number: +44 (0) 20 76 60 44 00  
Website: <https://uk.ambafrance.org/-Consulat-general-Londres->

#### **Opening times:**

Monday to Thursday: 8.45am to 12.45pm & 2.00 to 4.45pm  
Friday: 8.45am to 12.45pm & 2.00 to 3.00pm  
Weekends Closed

## **Part 3: My EMN Student Life**



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The Psychologist  
Printer & Wi-Fi  
Sanitary Products

## YOUR CAMPUS

### Address

EM Normandie [Oxford](#)  
Jericho Building  
Oxpens Road  
Oxford OX1 1SA

Phone number: +44 (0) 18 65 68 14 07

### Websites:

- [Oxford campus – EM Normandie Business School – Rentrée \(em-normandie.com\)](#)
- <https://www.em-normandie.co.uk/>

### How to Access

Access to the campus is by means of your student card which will be given to you at the beginning of the school year. Here in Oxford, we call it **a lanyard**.

This lanyard will allow you to enter the campus, to access the classrooms, the study rooms and the Chill Room (on the first and on the second floors), as well as the various spaces and services provided on site (cafeteria, library, smoking areas, faith room...)

**You must wear your lanyard, clearly visible, and at any times on site.**

### Opening Times

The campus is open Monday to Friday, from 8am to 6pm.

The campus is closed on weekends.

## ACADEMIC YEAR OVERVIEW

**Back to school:**

**Monday 29 September 2025**

Remember, you can stay up to 6 months in the UK with your Standard Visitor Visa (184 days)

You can start arriving in the UK from Friday 26 September for students staying all year long on campus.  
You can start arriving a little bit earlier for students staying only for the first semester.

PROGRAMME<sup>®</sup>  
GRANDE ÉCOLE

### PGE



From Monday 29 September to Friday 19 December 2025.

**Break:** Thursday 30 and Friday 31 October 2025.



From Tuesday 06 January to Friday 27 March 2026.

**Break:** Thursday 26 and Friday 27 February 2026.



### BACHELOR OF BUSINESS ADMINISTRATION



Dates TBC soon

# INDUCTION

## The Welcome Week

The integration team will offer you a series of entertaining and cultural activities during the first week of semester 1. We usually call this special moment **the Welcome Week**.

All the Welcome Week activities are designed to help you discover the city and foster strong bonds of camaraderie among students from different promotions.

During this week, you will also discover everything you need to know about the staff and the campus (Welcome Presentations). Finally, you will discover Oxford and the rules in force in the UK by participating to a talk with an officer from the Thames Valley Police.

We encourage you to participate as much as possible in all the welcome and integration activities that will be offered. You won't regret it!

So, let's meet at the end of September to find out the details of your 2025/2026 Welcome Week programme.

## MEMORIES FROM 2024/2025 INDUCTION







**BLACK TIE EVENT @OXFORD TOWN HALL**



**RACE AROUND THE CITY**



**MINI GOLF**



**VISIT OF OXFORD CASTLE & PRISON**

## THE BUDDIES PROGRAMME

We propose the buddies programme to all the U1 and exchange students (international students) as they are new at school, on the campus and in the city.

The idea is to assign you a godmother or a godfather on whom you can lean on from the first moments of your arrival at Oxford. Those godparents are from older promotions and already know either the city and the campus or at least, the school and the organisation of EM Normandie Business School.

They can therefore be a good anchor point for you and help you socialise more easily.

You will be contacted in September, to know if you want to be part of the **Buddies Programme**.

# STUDENTS SOCIETIES

## Main Societies in 2024/2025



The main role of La Fédé is to advise students in their associative projects and to provide them with financing.

## The 2 emblematic offices



**BRAZIL'EM**: The Students Council

**EXTR'EM**: The Sports Council

## The other societies



The main role of the **ICO** is to welcome international students and guide them throughout the year by providing them with fun and cultural activities.



**INCLUD'EM** is our charity association, whose members are always keen to help others.



**MEDIA'EM** is our media association, which captured all the highlights of the year to create the campus's very first Yearbook.



**Mod'EM** is one of the campus's flagship associations, with the mission of bringing style and sophistication back to campus.



New this year, **SQUID'EM** brings together a group of motivated members with an ambitious goal: to swim across the English Channel. You've been warned!

## SERVICES ON CAMPUS

Student well-being and day-to-day matters with the **Student Life Officer**

The Student Life Officer for Oxford campus is **Emmanuelle TAMEZE AOUTSA**.



She is here to support you in your everyday life on campus. So do not hesitate to come to the SLC's office if you have any queries or concerns and we will find the best solution for you.

Email address: [etamezeaoutsa@em-normandie.co.uk](mailto:etamezeaoutsa@em-normandie.co.uk)

Phone number: +44 (0) 18 65 68 14 09 (direct line)

Office: 2<sup>nd</sup> floor, between Room 201 & Room 203.

Psychological support & implementation of specific protocols for students with special needs with the **Psychologist**

At the Oxford campus, the inclusion service is overseen by **Olivia QUETIER**, our psychologist.



She is available on campus every Wednesday morning throughout the academic year and offers consultations either in person or online. Olivia is fluent in both French and English.

She provides students with confidential and free psychological support, as well as guidance in the development and implementation of appropriate academic protocols.

Office: 1<sup>st</sup> floor.

You will meet Olivia during the Welcome Week. She will explain you how to contact her to book an appointment.



## Printer & WiFi

There is a free printer available for all our students on the second floor.  
Please check with the main office to find out how to use it.

Because the Oxford team is concerned about environmental issues and the consumption of natural resources, we ask that you only print what is necessary while being mindful of your paper usage.

## Sanitary Products

Because the Oxford team is committed to equal opportunities and wants to promote inclusion, we provide sanitary products for girls in their restrooms.

If you have any concerns on that matter, feel free to come to the Student Life Officer.

You now know everything you need to prepare for your arrival in Oxford. We eagerly await you!



On behalf of the entire Oxford campus team, we wish you a smooth preparation and a safe journey to Oxford.

**See you on September 29, 2025!**

